

Louisiana Cancer Research Center
Board of Directors Meeting
Was held virtually via Zoom
On December 16, 2021, 4pm

The following members of the Board of Directors were present:

Dr. Steve Nelson, Interim Chancellor and Dean -School of Medicine, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean – School of Medicine, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Deputy Commissioner of Administration, Secretary/Treasurer
Dr. Gene D’Amour, Special Assistant to the President, Xavier University
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology, TUHSC
Dr. Leonardo Seoane, Senior Vice President and Chief Academic Officer, Ochsner Health
Ms. Carroll Suggs
Dr. John Stewart, Center Director of the LSU Health New Orleans/LCMC Health Cancer Center

The following members of the Board of Directors were not present:

Mr. Arthur Cooper, Senior Director, Special Projects, Louisiana Economic Development
Mr. Terrence Ginn, Deputy Commissioner for Finance and Administration, BOR
Mr. Walter Leger, Jr, Senior Partner, Leger and Shaw Attorneys and Counselors

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC
Ms. Deborah Reeder, Chief Financial Officer, LCRC
Mr. Ryan Graffagnini, Controller, LCRC
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Professor, Xavier University
Dr. Edward Trapido, Chair, TFL Steering Committee
Dr. Patrice Delafontaine, Executive Dean, TUHSC
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Ms. Shelina Davis, CEO, Louisiana Public Health Institute
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living

Dr. Nelson called the meeting to order. The roll was called and there was a quorum.

Dr. Nelson requested approval of the minutes from the November 18, 2021 Board meeting.

A motion was made by **Dr. Sartor** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the minutes of the November 18, 2021 Board meeting.

Dr. Nelson called for the Finance Report.

Mr. Graffagnini went over the reports included in the materials. He summarized the Budget to Actuals for all LCRC programs. Mr. Graffagnini reviewed the quarterly reports which include the Statement of Activities and Statement of Finance Position.

Mr. Davisson told the Board that Ms. Reeder and himself attended the recent Health Education Authority of Louisiana (HEAL) Board Meeting in Baton Rouge with a proposal to secure funding. He added the HEAL Board approved moving forward with a Cooperative Endeavor Agreement with the LCRC for a one time allocation in the amount of \$900K. Mr. Davisson stated the funding is to support LCRC's cancer research , with particular emphasis on health disparities and programs that have statewide statewide impact of LCRC programs.

Ms. Reeder said there is a vacancy on LCRC's Finance Committee now that Dr. Miele has resigned from the Board. Dr. Miele was also a signer on the LCRC bank accounts. The Board will need to elect a Board Member to replace Dr. Miele on the Finance Committee and to appoint a new signer. **Dr. Nelson** recommended **Dr. John Stewart**.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Goodson**.

RESOLVED, with all in favor, for **Dr. Stewart** to be appointed to the LCRC Finance Committee, replacing Dr. Miele.

It is further, RESOLVED, with all in favor, to remove Dr. Lucio Miele as signer on all LCRC bank accounts; and to add **Dr. John Stewart** as an authorized signer on all LCRC bank accounts.

Mr. Davisson gave an update on the TFL budget. He stated that each budget cycle a list of items that will be contracted out is provided. Through an extensive RFP process for a media contract, a committee decided it would be more advantageous to select a single vendor. The committee chose the Spears Consulting Group. The amount of the contract is \$425K. Ms. Reeder added that in previous years the same amount has been approved in the media budget but the amount was spread across multiple vendors.

Dr. Nelson called for the CAO Report.

Mr. Davisson gave an update on the CEO/Director search. The Search Committee met with the recruitment firm for a presentation of candidates. There were a total of 11 candidates and the committee selected 9 for the first round of interviews. He added that by the holiday break all of the first round of interviews will be complete. After the first of the year, there will be a recap meeting, where the committee will discuss which candidates are chosen for the second round of interviews. There was a discussion about the recruiting firm's recommendation to hire an Academic Advisory Committee (AAC). The consensus of the Board was to not engage with the AAC at this time. The Board is committed to resolving any issues with the potential candidate.

Dr. Nelson called for any new business. There was none.

Dr. Nelson called for any old business. There was none.

With no further discussion or business, the meeting adjourned.


Secretary Treasurer, Ms. Barbara Goodson